



### Minutes of the Meeting

1. The 11<sup>th</sup> Annual General meeting (AGM) of Indian Society of Transfusion Medicine was held on 4<sup>th</sup> November 2023 at 5:30 pm onward at the venue of TRANSMEDCON2023, Chandigarh. Newly elected 12 Executive committee members were present on dais except Dr. Joshua Daniel (Zonal Representative - South) who could not attend the meeting due to some personal reasons. The meeting was presided by the President ISTM Dr. Debasish Gupta. The Ex-President ISTM Dr. R. N. Makroo welcomed the President ISTM –Dr. Debasish Gupta. Dr. Debasish called the AGM to Order. On behalf of all members of ISTM, The executive committee and members present in AGM paid homage to Senior transfusion Medicine members (Dr Zarin Barucha, Dr. Amarjeet Kaur, Dr. D C Sharma, Dr. Debashish Desai, Dr. Loknath Hati, Dr. S Khan) who left for heavenly abode. Members present in AGM observed one minute silence in the memory of departed souls. Following agenda points were put in front of ISTM members for discussion and approval.
2. **Agenda Point -1 : Welcome address & Introduction of New EC** - Dr Debasish Gupta President ISTM thanked Dr. Susheela Innah, Dr. Anand Deshpande and Dr Bharat Singh for smooth conduct of ISTM election and thanked all the members for keeping the faith in new EC.
3. **Agenda Point-2: Information regarding Handing over & taking over the Charge-** Prof. R R Sharma, Secretary ISTM apprised all the members present in AGM regarding the handing over of ISTM Accounts and other administrative documents. The accounts were handed over by the Previous Treasurer Dr Prashant Aggarwal and this happened in a smooth manner. However, despite multiple reminders, previous ISTM Secretary Dr. Manisha Srivastava could not share the minutes of the previous AGM/ meetings as well as Annual reports of her tenure to current EC. There was delay and challenges in members details handing over as well as website handing over. It took two months to streamline the memberships as many were still holding provisional numbers for past three years. The updated zone wise Members list was displayed with rising numbers. The same was updated on website on 30<sup>th</sup> August 2023 (722 members) and last updated on 30<sup>th</sup> October 2023 as 796 members with 55 new members added in 2023. A new data entry operator is appointed for communication with all members and regular updates.
4. **Agenda Point -3: Update on ISTM Activities in last 4 months:** A total of 6 Executive body meetings were held in the last four months and Dr. Sharma presented about various activities performed. With reference to letter directive from GOI & MoHFW (NHM-I Division/Blood Cell) reference no. Z.28015/30/2022-BC/NHM-I dated 30<sup>th</sup> march 2023 with subject: Updation of blood collection details by Blood banks on e-Raktkosh portal, letter was sent to NHM and DCGI (26.05.2023/) raising concerns of making the blood



Reference no. ISTM/EB/2023/05

making the blood donor information and other details asked in the above mentioned letter available to the community on one platform.

Four Communications were sent to NMC from ISTM secretariat on 20.7.2023 regarding - Comments on draft regulations regarding National Medical Commission (Competency Based Medical Education Curriculum) Regulations, 2023 and Comments on draft Regulations regarding National Medical Commission (Minimum Standard Requirements for Establishment of New Medical College/increase of seats in MBBS Course) Regulations, 2023.

In additional, other activities involved Constitution review committee, discussion on SIGs, Newsletter 360, Awards and fellowships in TRANSMEDCON2023, and discussions on Memberships and website related process streamlining. Dr. Sharma gave credit to Dr. Deepti, Dr Ravneet and all zonal representatives for working together in streamlining and updating the members database.

5. **Agenda Point 4: Statement of Accounts-** Dr. Ravneet Kaur, Treasurer, ISTM displayed the financial progress of ISTM and various savings (Membership fees) and expenditures (Computer and salary of DEO) and **they were approved in the AGM.**
6. **Agenda Point 3: Update on Special Interest Groups-**Dr. Aseem Kumar Tiwari, Vice President ISTM, told the audience that most of the previous SIGs could not deliver (except for IH) and there was a disconnect between SIGs and EC and hence have been dissolved and six new SIGs are being formed with well- defined TOR (Terms of Reference)/deliverables and one convenor from the EC (to coordinate between the SIGs and EC) will be added. All SIG documents (Guidelines, application form, no conflict statement) have gone through several revisions within the EC and the most important document (Guidelines) was also submitted to all ISTM members for “public comments” (few pertinent suggestions/changes suggested by the esteemed ISTM members have been incorporated). Application forms will be circulated to all members and Last date for receiving application will be 30<sup>th</sup> November 2023. The SIGs will be finalised by 31<sup>st</sup> Dec 2023 and TOR finalization by 31<sup>st</sup> January 2024. The expected deliverables: Consensus guidelines/White Paper/Survey findings will be presented in next TRANSMEDCON 2024-**The same was approved by the general body.**
7. **Agenda Point 4 - Update on ISTM Newsletter** – Dr. S S Das Editor ISTM the first official newsletter of ISTM “TRANSFUSION 360” was released during inauguration. The newsletter will be released biannually. Each edition will contain short, interesting case studies, invited short reviews, news from ISTM secretariat, short communications on new innovations and scientific research, upcoming scientific events, important days & events, new ISTM memberships and ISTM awards/prizes. Editorial board includes TM experts from all regions & faculties from EC. This is available electronically in the



Reference no. ISTM/EB/2023/05

official website (www.istm.net.in) Also, the official journal of TM under ISTM will be planned soon Editorial office will be at Department of Transfusion Medicine & Blood Centre. Apollo Multi-specialty Hospitals, 58, Canal Circular Road, Kolkata –54-**The same was approved by the general body**

8. **Suggestions/Discussion for next conferences:** It was discussed that next conference TRANSMEDCON2024 is allocated to south zone. And TRANSMEDCON2025 to west zone. Also, an additional 2 day CME was planned for every year. For 2024, there were 4 applicants- Two from Chennai (Dr. Subash S and Dr. Latha (Madras Medical College & RGGGH) and Dr. P Arumugam (The Tamilnadu Dr. MGR Medical university ), Dr. Abhishek ( JIPMER, Pondicherry) and Dr Shanthi B (NIMS Hyderabad). Dr Debasish showed keen interest in conducting the conference in Trivandrum. However, after discussion, the conference TRANSMEDCON2024 was given to Chennai and National CME 2024 was decided for Trivandrum as last TRANSMEDCON conference was done in Kochi (Kerala) in 2018. For 2025, TRANSMEDCON was given to AIIMS Jodhpur (Dr. Saptarishi Mandal) and National CME 2025 to Dr. Harish Warbhe, Nagpur. **The same was approved by the general body.**
9. **Any other agenda with the permission of the Chair** – Dr. Makroo suggested to include the name an Award in memory of Dr. Zarin Barucha. **The same was approved by the general body.**
10. Joint secretary ISTM - Dr. Deepti updated the members regarding the website updation that work is in progress regarding online portal for payment as well as member Login zone and information will be regularly updated on website and will be communicated to all members
11. Dr. R R Sharma, Secretary ISTM summed up the meeting discussion and the meeting was ended with a vote of thanks to the chair.

**Dr. Debasish Gupta**  
**President, ISTM**

**Dr. R. R. Sharma**  
**Secretary, ISTM**